



WHERE MILITARY FAMILIES RECONNECT

FUNDRAISING FACT SHEET & AGREEMENT

Thank you for your interest in supporting Project Sanctuary through local fundraising. We are grateful that you are choosing to honor and assist military families through support of Project Sanctuary!

- When organizing a fundraiser or event to benefit Project Sanctuary, please bear in mind that we are a family-focused organization, and events should be age appropriate.
- Though we have a small staff, we will make every attempt to send a Project Sanctuary representative to your event if you so choose and to provide promotional materials such as brochures, donation envelopes and signage. Such requests will be evaluated on a case-by-case basis. Please contact Kara Pappas at kara@projectsanctuary.us to discuss the details of your event.
- Please contact us for high-resolution logos and standard messaging for your promotional materials. We do require review of materials that use our logo before going to press with anything. Send copy and proofs to kara@projectsanctuary.us.
- Project Sanctuary is unable to underwrite expenses for fundraising events.
- Project Sanctuary is unable to authorize a bank account to be opened in the name of "Project Sanctuary," and we are only able to issue tax receipts for donations that come directly through our office. In order to receive a tax receipt, please instruct donors to make checks payable to "Project Sanctuary" and to write the name of the fundraiser in the memo line.
- Project Sanctuary will process credit cards and checks if requested. All donations so processed will be acknowledged with a receipt that can be used for tax purposes.
- We support and appreciate your business and will do everything we can to promote you as a military-friendly organization.
- We may opt to promote your events. Contact Kara Pappas at kara@projectsanctuary.us to discuss options. Any other promotion of the event, including advertising and direct mail, must be at the expense of the event organizers.
- We greatly appreciate your fundraising efforts. Please note, however, that only official Project Sanctuary representatives are to be considered spokespersons for Project Sanctuary.
- Please direct all media requests and questions to Geneva Templeton Moore at 970-309-0699.

Please check above boxes that you agree. Sign, date, and return via email to kara@projectsanctuary.us.

Signature

Date

Questions? Need more information? Call 720-561-9193, or contact us via email at info@ProjectSanctuary.us.

On behalf of all military families, thank you for your enthusiasm and willingness to fundraise in support of Project Sanctuary!

P.O. Box 1563 • Granby, CO 80446 • Phone: 720-561-9193 • Email: info@projectsanctuary.us

www.ProjectSanctuary.us

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